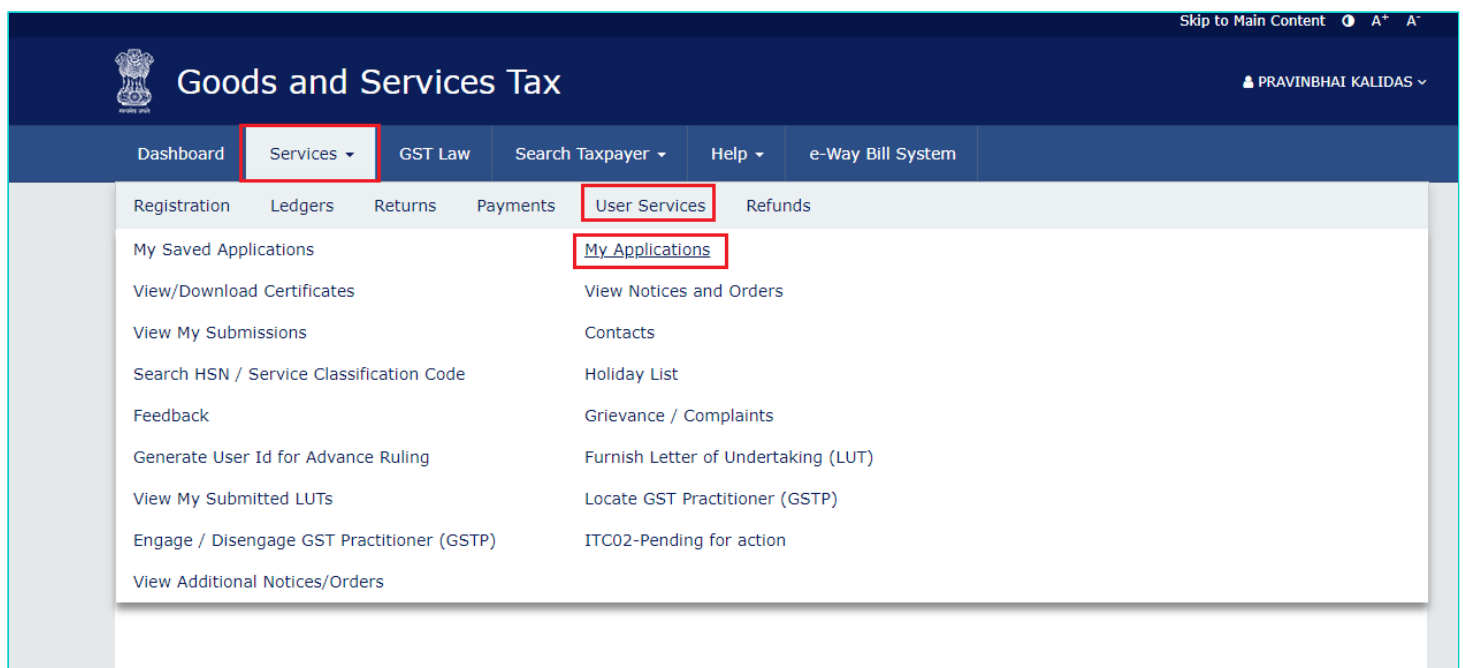


# Manual > Search for Submitted Applications and Open the related ARN

## How can I search for my submitted applications and open the related ARN on the GST Portal?

To search for the submitted applications and open the related ARN on the GST Portal, perform following steps:

1. Access the [www.gst.gov.in](http://www.gst.gov.in) URL. The GST Home page is displayed.
2. Login to the portal with valid credentials.
3. Dashboard page is displayed. Click **Dashboard > Services > User Services > My Applications**



4. **My Applications** page is displayed. In the **Application Type** field, select the required application name from the drop-down list. This is a mandatory field. Then, if required, you may also select submission period in the **From Date** field and **To Date** field and then click **SEARCH**.

Dashboard > Services > User Services > **My Applications**

### My Applications

• indicates mandatory fields

Application Type •

Select

- Select
- Advance Ruling
- Intimation of Voluntary Payment - DRC-03
- Letter Of Undertaking
- Appeal to Appellate Authority
- Application for rectification of order**
- Application for Deferred Payment/Payment in Instalments
- REFUNDS

From Date DD/MM/YYYY

To Date DD/MM/YYYY

**SEARCH** **NEW APPLICATION**

5. Based on your Search criteria, applications are displayed. Click the **ARN** hyperlink you want to open.

Dashboard > Services > User Services > My Applications

### My Applications

• indicates mandatory fields

Application Type •

Application for rectification of order

From Date 17/08/2018

To Date 17/08/2018

**SEARCH** **NEW APPLICATION**

ARN/RFN	Form No.	Form Description	Date of Filing	Status
<a href="#">AD180818000062C</a>		RECTIFICATION OF ORDERS	17/08/2018	Pending for action by tax officer

10 25 50 100

6. **Case Details** page is displayed. From this page, you can click on the tabs provided at the left-hand side of the page to view and download their related details.

Dashboard > Services > User Services > My Applications > **Case Details**

ARN <b>AD180818000062C</b>	GSTIN/UIN/Temporary ID <b>18AJIPA1572EAZB</b>	Date Of Application/Case Creation <b>17/08/2018</b>	Status <b>Pending for action by tax officer</b>
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APPLICATIONS	Type of Documents	View Documents
NOTICES	Application for Rectification of order	<a href="#">View</a>
REPLIES		
ORDERS		

**BACK**

